KILOMETER LOGBOOK

TECLINE TECHNICAL STAFFING

WEEK		YEAR	

Name driver 1:	Car brand and model:
Name driver 2:*	License plate:

Date	Driver 1 or 2	STARTING POINT		END POINT		Confirmed kilometers***	Driven kilometers	Explanation for difference between confirmed kilometers and driven kilometers****
		Postal code & house number	Car Mileage**	Postal code & house number	Car Mileage**			
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___/___/'25								
___/___/'25								
TOTAL								

Please send the completed kilometer logbook every Monday before 10am to timesheet@tecline.nl. You can scan the QR to create an e-mail.

*	Only fill in if there is a second driver.
**	Write de mileage of your dashboard before you start driving and directly after you have stopped, for every single trip. The start mileage should be the same as the previous end mileage.
***	Write down the kilometers between your accommodation and project as confirmed in your project confirmation.
****	Only required to fill in in case of a difference.